

2022-2023 Ballet, Jazz, and Tap Classes

Policies and Procedures

Ballet

- *Uniform* (all classes): any solid colored leotard, pink tights, pink leather ballet shoes (and pointe shoes, as needed) - all students will need to have at least one basic black leotard in their ensemble, preferably tank or spaghetti strap style, for costuming purposes during recital
- *Content*: classical ballet training through the use of a ballet barre, stretching, center and floor work, and exercises across the floor
- Hair must be worn in a ballet bun for ballet
- NO jewelry or accessories are allowed

Jazz and Tap

- *Uniform* (all classes): fitted leggings (i.e. yoga pants, exercise pants) or jazz pants, a leotard or top that covers the torso but does not pass the hips in length with appropriate undergarments, black or tan jazz shoes and/or black lace up tap shoes
- *Content*: Classical jazz and tap technique with stretching, center work, and floor exercises and choreography.
- Hair must be worn up, away from the face
- NO jewelry or accessories are allowed

School Policies

- Students must attend in uniform (as described above). There should be no accessories of any kind worn with the uniform. This means that jewelry, watches, pants, shirts, or loose hair accessories may not be worn during class.
- Students should be brought into the building and must leave the building in modest street clothes that conceal all but the shoulder area of the leotard. A loose dress or t-shirt and shorts or sweatpants would serve this purpose.
- Students should bring a bag or backpack to class in which to keep their street shoes and clothes when they are not being worn by the student.
- Students should arrive five minutes before the scheduled class time, enter the fellowship hall quietly, and sit quietly in a chair until it is time for class to begin. They should get their shoes on before class begins.
- Students who arrive 10 or more minutes late will be required to observe class. After missing the class warm-up, it would be unsafe for a student to join class. Students who arrive fewer than 10 minutes late should come to the barre and join in quietly.
- Students may not eat or drink during class and no food or drink should be brought into the dance room, with the exception of water bottles.
- Students must show respect to their teacher and fellow students at all times.
- Payments are due at the 1st class of each month and should be remitted to Riverwood Classical School by cash, check, Venmo, or credit/debit card. If paying by check, please put the student's name on the memo line. If paying with cash, please put the cash in an envelope with the student's name on the front. Both cash and checks should be given by students to Ms. Valerie at the beginning of class at the first class of the month. Venmo payments may be

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made to @riverwoodclassicalschool and require an additional 2.2% fee. Credit card payments must be made through the school office and will require an additional 5% fee. If tuition is not paid at the first class of the month, it is the parent's responsibility to arrange to get the payment to the school.

- If a student's tuition is not paid by the 15th of the month, 10% of the total balance will be added to the payment due and a notice will be sent. (Exception for the month of August: if not paid by the 20th)
- If a student's tuition is not paid, the parent will be asked to not bring the student to class until it is paid.
- Tuition is payable on a monthly basis. No refunds will be issued for students who withdraw from class in the middle of a month. Similarly, students who register for class in the middle of a month will owe a full tuition payment for that month.
- Each month's tuition is the same amount even though not all months have the same number of classes.
- Dance classes will meet according to the published Riverwood Classical School calendar. Any holidays taken by the school may also be taken by the dance classes. The school calendar, dance calendar, and dance information may be found online at <https://www.riverwoodclassical.org/activities/dance/> .
- Classes which must be canceled will be rescheduled and made up at the convenience of the teacher and school.
- Adherence to all school policies is to be determined by the judgment of the class teacher or school headmaster. Failure to adhere to school policies may result in the student's removal from class if that is deemed necessary by the teacher or headmaster.
- ***Please Note:*** Students should not wear their dance shoes outside of the building. Dance shoes are designed for studio or home use only.

Student Expectations

No talking in class unless called upon.

Quick obedience every time.

Behavior should be polite and honoring to all.

Parent Observation

Parents and non-participating siblings are asked to leave the classroom during the classes in order to facilitate the students' attention and focus on the class. Observation days will be announced during which parents may observe the classes. If you are unable to observe on a designated day, please let the teacher know, and she will try to arrange an alternate date for you to visit

General Information

- *Annual Registration Fee* (per family): \$25 -- due at the time of registration
- *Annual Performance Fee* (per student): \$25 -- due by November 1, 2022
- *Annual Costume Fee* (per student/per class): \$50 per costume due by January 9, 2023
- *Location* (all classes): Fellowship Hall at Riverwood Presbyterian Church
- *Teachers:* Valerie Robertson and Charis Henderson
- *For more information:* ballet@riverwoodclassical.org

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(205) 758-5502 • 501 Rice Valley Road North, Tuscaloosa, Alabama 35406 • www.riverwoodclassical.org

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To Register for Classes

1. Go to <https://www.riverwoodclassical.org/activities/dance/> or use this link ([2022-2023 Dance Classes Registration](#)) to complete the online registration form then submit the Annual Registration Fee of \$25 per family as you indicate during registration.
2. Complete a paper registration form (one per family) available for download at <https://www.riverwoodclassical.org/activities/dance/>. Submit the registration form and Annual Registration Fee of \$25 per family
 - a) by mailing them to RCS Dance, 501 Rice Valley Road N., Tuscaloosa, AL 35406
 - b) or leaving them in the church office or mailbox at the same address.

**Please note: the church office does not keep regular business hours over the summer.

Suggested Uniform Resources

- discountdance.com (leotards, shoes, tights); use Teacher Code TP112680 to receive discounts and support the RCS ballet program
- Walmart & Target (leotards and tights for young children)
- Academy Sports (leotards, tights, and some shoes, for young children)

Waiting Facilities and Expectations

Parents and siblings need to wait outside of the building. The playground is available to use after 3:30. Please do not climb the trees for safety reasons.

Absences, Holidays, and Cancellations

If any unexpected event causes classes to be canceled, teachers will schedule additional classes or combine classes to make up for the time missed. If a student is absent from their class for any reason, they are welcome to attend another class, with teacher approval, to make up for the time missed. Students are welcome to attend extra classes, with teacher approval, if their class is not held due to a holiday.

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